

**Template for Impact Assessment Level 1: Initial screening assessment**  
**Appendix 3**

<b>Subject of assessment:</b>	Food Waste Refuse and Paper / Card Recycling Collection			
<b>Coverage:</b>	Service Specific			
<b>This is a decision relating to:</b>	<input type="checkbox"/> <b>Strategy</b>	<input type="checkbox"/> <b>Policy</b>	<input checked="" type="checkbox"/> <b>Service</b>	<input type="checkbox"/> <b>Function</b>
	<input type="checkbox"/> <b>Process/procedure</b>	<input type="checkbox"/> <b>Programme</b>	<input type="checkbox"/> <b>Project</b>	<input type="checkbox"/> <b>Review</b>
	<input type="checkbox"/> <b>Organisational change</b>	<input type="checkbox"/> <b>Other (please state)</b>		
<b>It is a:</b>	<b>New approach:</b>	<input checked="" type="checkbox"/>	<b>Revision of an existing approach:</b>	<input type="checkbox"/>
<b>It is driven by:</b>	<b>Legislation:</b>	<input checked="" type="checkbox"/>	<b>Local or corporate requirements:</b>	<input type="checkbox"/>
<b>Description:</b>	<p><b>Key aims, objectives and activities</b>  To purchase food waste and paper / card collection vehicles and household caddies / bins to enable the collection of food waste and paper / card separate recycling from households from April 2026.</p> <p><b>Statutory drivers (set out exact reference)</b>  Food waste refuse collections and paper / card recycling collections are to come into effect for households from 1<sup>st</sup> April 2026, as required under S45A of the Environmental Protection Act 1990 (introduced by the Environmental Act 2021 legislation).</p> <p><b>Differences from any previous approach</b>  N/A- MBC has never previously collected household food waste or paper / card separately.</p> <p><b>Key stakeholders and intended beneficiaries (internal and external as appropriate)</b>  The key stakeholders are Environmental Services, Residents &amp; Members.</p> <p><b>Intended outcomes.</b>  Implement two new services in line with new legislation to collect household food waste separately to household refuse and recycling and to collect paper / card recycling separate to general recycling.</p>			
<b>Live date:</b>	To commence from 31 <sup>st</sup> March 2026 with the delivery of bins / caddies and collections to start from July 2026.			
<b>Lifespan:</b>	From 31 <sup>st</sup> Mach 2026.			
<b>Date of next review:</b>	N/A			

Screening questions	Response			Evidence
	No	Yes	Uncertain	
<b>Human Rights</b> Could the decision impact negatively on individual Human Rights as enshrined in UK legislation?	x <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There are no concerns that the proposals could impact adversely on human rights.
<b>Equality</b> Could the decision result in adverse differential impacts on groups or individuals with characteristics protected in UK equality law? Could the decision impact differently on other commonly disadvantaged groups?	x <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There are no concerns that the proposals could impact adversely on equality.
<b>Community cohesion</b> Could the decision impact negatively on relationships between different groups, communities of interest or neighbourhoods within the town?	x <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There are no concerns that the proposals could impact adversely on community cohesion.
<b>Armed Forces</b> Could the decision impact negatively on those who are currently members of the armed forces of former members in the areas of Council delivered healthcare, compulsory education and housing policies?	x <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There are no concerns that the proposals could impact adversely on Armed Forces.
<b>Care leavers</b> Could the decision impact negatively on those who are care experienced?	x <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There are no concerns that the proposals could impact adversely on care leavers.
<b>Reducing Poverty</b> Could the decision impact negatively on the Council's ambitions to reduce poverty in the town?	x <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There are no concerns that the proposals could impact adversely on the Council's ambitions to reduce poverty.
<b>Next steps:</b> ➡ If the answer to all of the above screening questions is No then the process is completed. ➡ If the answer of any of the questions is Yes or Uncertain, then a Level 2 Full Impact Assessment must be completed.				

<b>Assessment completed by:</b>	Katie Bargewell	<b>Head of Service:</b>	Marion Walker
<b>Date:</b>	10 October 2024	<b>Date:</b>	10 October 2024

\* Consult the Impact Assessment further guidance for details on the issues covered by each of theses broad questions prior to completion.

